



Subject: Non-Land Grant College of Agriculture Designation Request and Requirements

Thank you for considering applying for Non-Land Grant College of Agriculture (NLGCA) Designation with the National Institute of Food and Agriculture (NIFA). Please note that all institutions designated as NLGCA prior to December 21, 2018 must reapply for designation and meet the new criteria for NLGCA designation per the 2018 Farm Bill.

When applying for NLGCA designation with NIFA, please include the following information in a memo of the College/University requesting the designation: the name of the College/University, the name of the official requesting NLGCA designation, an email address and phone number to contact the requesting official, and a link to the college/university website to determine eligibility for NLGCA designation.

The memo should indicate that at least one of the relevant food, agricultural or natural resource areas of study below is offered at your institution:

Agricultural and domestic animal services
Agricultural and extension education services
Agricultural and food products processing.
Agricultural business and management
Agricultural communication or agricultural journalism
Agricultural economics
Agricultural engineering
Agricultural mechanization
Agricultural production operations
Agricultural public services
Agriculture
Animal sciences
Applied horticulture or horticulture operations
Aquaculture
Equestrian/Equine Studies
Floriculture or floristry operations and management

Food science
Forest sciences and biology
Forestry
Greenhouse operations and management.
International agriculture
Natural resource economics
Natural resources management and policy
Natural resources or conservation
Ornamental horticulture
Plant nursery operations and management
Plant sciences
Range science and management
Soil sciences
Turf and turfgrass management.
Urban forestry
Wood science and wood products or pulp or paper technology

*For elaborated definitions for these Areas of Study, please see the [Department of Education's Classification of Instructional Program website \(link is external\)](#).

The memo should also list the majors or degree granting programs affiliated with these areas of study (no more than five) and provide a webpage reference to the program, and the statement, “By submitting this request, I certify that I have the authority to make this request on behalf of my institution.”

Within 30 days of receiving this memo, NIFA will provide the Administrative Point of Contact specified on the memo with a designation or a response indicating why designation is being approved or denied. If you have questions about this designation, please contact Robert Nicholas of NIFA’s Office of Grants and Financial Management at nlgca.status@usda.gov.

Note: For more information on changes to the NLGCA designation process, please see the [Federal Register Notice \(link is external\)](#) on this topic. Land-grant institutions are not eligible to receive this designation. NLGCA designation can no longer be used to exempt an institution from a matching requirement for any of NIFA's grant programs.