



United States
Department of
Agriculture

National Institute
of Food
and Agriculture



BIOENERGY, CLIMATE,
AND ENVIRONMENT



FOOD PRODUCTION
AND SUSTAINABILITY



YOUTH, FAMILY,
AND COMMUNITY



FOOD SAFETY
AND NUTRITION



INTERNATIONAL
PROGRAMS



NIFA Reporting Web Conference

November 10, 2016



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- Start Recording...



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Adobe Connect Support

Call: (202) 690-2910

or

servicedesk@nifa.usda.gov



Format and Logistics

- Throughout the conference, you may type questions in the chat box.
- Slides from this conference will be posted to the Reporting Web Conference resource page on the web:
<https://nifa.usda.gov/resource/reporting-web-conference-series>



Sign Up for the RWC Listserv

An RWC e-mail list notifies interested parties on news, schedules, and other issues relating to the series. To subscribe:

- Send an e-mail to lyris@lyris.nifa.usda.gov.
- Skip your subject line and in the body of your message type: **subscribe reportingwc**.
- Be sure you receive an e-mail confirming your subscription.



Today's Agenda:

- POW update
- REEport Update
- Advanced Search - enhancement of the Data Gateway update
- Project due date reminders



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Plan of Work



Plan of Work

- Redesign Update: LGU working groups are helping NIFA identify basic system functionality so NIFA's IT staff can start building the system in December.
 - NIFA will continue using the working groups to refine system requirements throughout the winter



Plan of Work

- **Reminder on FY 2017 Reporting**
 - Only Annual Reports of Accomplishments and OGFN Supplemental Forms (multistate and integrated activities) are due by April 1, 2017. No Plans of Work are required 2017.



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REEport Update



REEport Workflow Enhancement: on Hold

- Once a Progress report or Final report has been submitted to NIFA, the report can only be sent back to the PD for editing within 90 days.
- 90 days after submission to NIFA reports are locked.



REEReport Resource Allocations

- The major focus at present is fixing bugs and maintenance of the REEReport system.
- Technical issues stopping workflow take priority.



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Advanced Search



Data Gateway – Advanced Search

Project Details Search ?

Project Details NEW! Financial Details Annual Reports on Planned Programs

Search these terms... ?



Data Gateway – Advanced Search

- Planned release – December
- Replicates CRIS Pro and Assisted Search
- Much friendlier User Interface
- CRIS search still available for foreseeable future



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Reporting Due Dates



Reporting Due Dates

- Annual and Final Progress Reports
 - **Capacity** - Due March 1, 2017
 - **Competitive** - Due no later than 90 days after the Anniversary Date or End Date
- REEport Financial Reports (**NOT** the SF-425)
 - **Capacity and Competitive** – all reports due by February 1, 2017
 - Reporting on all FTEs and Expenditures in Federal FY2016, **regardless of Start or End Dates**



PARS Contact Information

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REEport “Tier 1” Help Desk

- Tier 1 Support – More Staff!
- Logon issues, setting up accounts, project status tracking, technical issues
- Contact email:
 - electronic@nifa.usda.gov



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Questions?

Please type your questions in the chat box in the lower right hand corner of your screen.



See you in January!

- Next NIFA Reporting Web Conference is scheduled for January 12, 2:00-3:30 pm EST
- Visit the RWC webpage for slides from this conference and information about future RWCs: <http://nifa.usda.gov/resource/reporting-web-conference-series>