

Questions & Answers from EFNEP Food & Physical Activity Questionnaire WebNEERS Training Webinars August 17-22, 2017

Resources

Question: Where can I find the 20-item Food & Physical Activity Questionnaire?

Answer: The Food & Physical Activity Questionnaire can be found on [efnep.org](https://www2.ag.purdue.edu/programs/hhs/efnep/Pages/Resource-Evaluation-Adult.aspx) <https://www2.ag.purdue.edu/programs/hhs/efnep/Pages/Resource-Evaluation-Adult.aspx> in English and Spanish. The facilitation protocol is also provided at the link above.

Question: When do you anticipate send the revised facilitation protocol to coordinators?

Answer: The revised facilitation protocol in English and Spanish is anticipated from the multi-state task force by 25 August. Barring unanticipated delays it will be sent to coordinators from the national office early, the week of August 28th. If the Spanish version is not ready, the English version will still be sent.

Question: Do we have flexibility to adapt the Spanish translations to reflect specific Spanish dialects?

Answer: The words used by the Spanish translation service are those that are understood by the most Spanish speakers. Please reach out to the National Office if you still have questions.

Question: Will the questionnaire be available in other languages?

Answer: There are no plans and resources to develop additional translations at the national level. Such resources and skills may exist among EFNEP coordinators. Please work together as you develop translations of the Food & Physical Activity Questionnaire and share these resources on efnep.org so that we use EFNEP resources efficiently.

Can we edit the questionnaire?

Question: Are we allowed to edit the questionnaire to include institution branding?

Answer: It is important to the integrity of EFNEP that all 76 institutions use the tested 20-item Food & Physical Activity Questionnaire in the format provided. Institutions may add university logos and disclosure statements in the margins of the questionnaire.

Question: Knowing that we need to maintain the format of the questionnaire are we unable to add waiver verbiage or additional questions?

Answer: Please use the formatted questionnaire. You may add waivers and additional questions in the headers or footers. If that white space is not sufficient you may use the blank 4th page.

Data entry and scoring questionnaires

Question: Will scoring instructions for data entry be provided?

Answer: Scoring instructions may be found in WebNEERS under the evaluations section. Select View Adult Questionnaire Sets and click on the new Twenty Core Questions from the Federal level. This displays all 20 items. Selecting question view for each item will open a new window that displays how each question is scored.

Question: If a participant left a question blank should a dash (-) be entered? Should the question be left blank? Is zero (0) and answer option?

Answer: Please use a dash (-) to indicate that a participant did not respond to a particular question. For some items zero (0) is a valid response.

Question: Will the change to the Food & Physical Activity Questionnaire be available October 1, 2018 in SNAP-Ed WebNEERS?

Answer: Yes. The Food & Physical Activity Questionnaire screens will be available October 1, 2018 in SNAP-Ed WebNEERS.

Question: Why do some Food & Physical Activity Questionnaire items require a numeric response, while other answers maybe selected using radio buttons?

Answer: Some questions invite a response that is a number (e.g., how many times do you...). Others ask participants how often they perform a behavior on a scale from never to always. The radio buttons are used for scaled items. All responses have a number that can be entered (e.g., 1=never, ..., 6=always). This allows staff to enter questionnaire data using only the number pad instead of the number pad and the mouse if they prefer.

Data use

Question: Is IRB approval to use the data on the Food & Physical Activity Questionnaire?

Answer: Universities vary in terms of IRB expectations. You will need to follow the same requirements that your university had for the Behavior Checklist. IRB approval is not a requirement of NIFA for reporting to the national office. If you intend to publish the data, then IRB approval would be necessary.