

Youth Evaluation Tools FY2013
Frequently Asked Questions (FAQs)
October 1, 2012

Q: How many youth evaluation question sets were prepared by the committee?

A: There are four sets of evaluation tools. Each set is designated for a specific group of grades:

1. Kindergarten to Second Grade
2. Third Grade to Fifth Grade
3. Sixth Grade to Eighth Grade
4. Ninth Grade to Twelfth Grade

Q: Where can I find a copy of the youth evaluation tools?

A: You can find the most updated version of the youth evaluation tools at www.efnep.org in the Evaluation section.

Q: In what format are the evaluation tools?

A: The final versions of the evaluation tools are available in PDF as well as Microsoft Word format.

Q: Who can administer the youth evaluation tools?

A: Each state/territory with EFNEP programming will be expected to use these evaluation tools. Who actually administers the tool will depend on your program and how you work with your partners. The EFNEP educators can administer the youth evaluation tools or there may be instances where teachers or teacher assistants are the ones who administer the youth evaluation tools.

Q: When can I begin to use the youth evaluation tools?

A: The evaluation tools can be used with programs that end on or after October 1, 2012. This aligns with the release of the new Web-based Nutrition Education Evaluation and Reporting System (**WebNEERS**). WebNEERS was designed to collect and report youth data using these new tools.

Q: Do we have to use the youth evaluation tools for FY2013?

A: NIFA's expectation is that everyone will make an effort to begin using the new youth reporting tools as soon as possible. The reason you have until FY2015 for full implementation is because we realize it takes time to transition your curricula, lessons, etc. Responses to questions you may have used in the past cannot be captured in WebNEERS so if you do not begin using the new youth evaluation questions, we will have no way to measure or report youth impact data for FY2013. These questions may be subject to additional revisions in the coming years as a result of additional testing. Our ultimate goal is to provide high-quality evaluation tools intended for use in the EFNEP youth program.

Q: Are these youth evaluation tools intended to be used with series of lessons or with one time presentations?

A: These evaluation tools are intended to be administered with **series of lessons**. We don't recommend using them for one time presentations.

Q: Are the youth evaluation tools to be administered in a group setting or in a one-on-one setting?

A: The youth evaluation tools can be used in a group setting or a one-on-one setting. You can choose the method that works best with your programming.

Q: Should I administer the evaluation tools to all of the children in our programs or to a sample of children?

A: The youth evaluation tools are intended to be administered to all of your EFNEP participants from kindergarten to twelfth grade. However, you may choose to modify implementation depending on your programming. We suggest administering the evaluation tools in a standardized way to ensure comparability of results nationwide.

Q: Are these evaluation tools intended to be used with a specific curriculum?

A: No, the questions were selected based on the goals and objectives of EFNEP.

Q: How were the question topics selected?

A: The key concepts were determined from the 5 areas of EFNEP, followed by a review of the nutrition literature to find specific questions. The evaluation tools include questions that are aligned with what children should be learning.

Q: Can I add or delete questions?

A: Yes, you can add questions to the end of the youth evaluation tools, but you may not remove questions from the Federal question sets. All youth group members should be encouraged to answer all questions. We suggest administering the evaluation tools in a standardized way to ensure comparability of results.

Q: If we ask additional questions, are we supposed to add another page or can we retype the Federal questions into a new format with additional questions?

A: Yes, additional questions can be to the evaluation tool provided in the **Microsoft Word format**. Additional questions should be added at the end of the text provided. However, only the standard questions can be entered in the WebNEERS system. You will have to track any additional questions on your own. We strongly recommend that the Federal evaluation tools be administered in the standardized format provided to ensure comparability of results with other state users. Data from additional questions will not be included in any assessment of the validity of these tools.

Q: Can I insert my logo?

A: Yes, you can insert a logo or insignia. Each evaluation tool has a space in the first page where you can insert your logo and/or insignia.

Q: How much leeway do we have with the layout and graphics? Can we customize these to our curricula?

A: These are the only question texts and graphics that have been tested. They are synchronized with the data entry format in the WebNEERS system. We strongly recommend that these evaluation tools be administered in the standardized format provided to ensure comparability of results with other state users. Data from questions that are modified will not be included in any assessment of the validity of these question sets.

Q: In what languages are the evaluation tools available?

A: These evaluation tools have been developed in English only. If there are people interested in translating the tool/testing it in other languages please let us know.

Q: Do you have instructions on how to administer the evaluation tools?

A: We are providing sample scripts to introduce the tools to students, but otherwise we do not have instructions on how to administer the evaluation tools. We suggest administering the evaluation tools in a standardized way to ensure comparability of results. Here are general instructions on how to administer the evaluation tools:

- i. Forms can be printed front to back.
- ii. You can use any system to match pre and post, however we recommend that you use an identifier other than the child's name to ensure privacy.
- iii. Children should not write their names on the evaluation tools.
- iv. For K-2 we suggest that you read the evaluation questions to the children.
- v. The pre-evaluation tools should be administered to all youth groups on the first day of a given series, preferably as part of the first lesson.
- vi. The post-evaluation tools should be administered on the last day of the series.
- i. Instructors or teachers should not rephrase questions, but can read a question aloud if needed, reading it exactly as written

Q: Do the evaluation tools have a script to read to the students?

A: The evaluation tools do not have a tested script. You may create your own script or you can use the sample script provided for each of the respective surveys. We suggest training staff to administer the evaluation tools in a standardized way to ensure comparability of results. You can find the most updated version of the sample scripts at www.efnep.org in the Evaluation section.

Q: Have the evaluation tools been tested for validity and reliability?

A: Not yet. The research team will continue to perform additional testing on them over the course of the next year.

Q: What are the next steps being taken with these tools?

A: The research team will continue working on additional cognitive interviews and other testing of the tools. In the near future a new committee will work with a bank of questions for youth.

We are happy to answer any additional questions about the Evaluation tools, and will reply to your questions within two weeks of receipt. Please send questions to:

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