

Food Safety Outreach Program (FSOP)
Collaborative Education and Training Projects [up to \$550,000 per award]

Important Notice - Current and previously funded FSOP awardees are eligible to submit as Project Directors
Objectives

- The project team/s should demonstrate that they have a track record to serve multi-county, state-wide or multi-state programs.
- Project teams should have extensive food safety education experience.
- Proposals should target multi-state and/or multi-county specific audiences.
- States need not be contiguous to be applicable, but should have common food safety concerns (ie. similar commodities, production practices, and/or regional issues).
- Demonstrate strong partnerships with local entities to include federal, state, university, cooperative extension, community-based organizations and non-governmental organizations preferably through sub-awards.
- Establish and maintain a robust and sustainable network of food safety education professionals.
- Address the economic sustainability of training programs and their ability to reach a variety of agriculture production and processing systems.

Collaborative Engagement Supplements (Additional \$150,000) – total award \$550,000

- The project teams must have significant collaborations with 1890s, 1862s, 1994s, Insular Areas, ANNHs, or HSACUs to increase outreach to underserved minority communities
- **Budget**, Objectives, Methods, Timeline, and **Key Personnel** should reflect the appropriate collaborations.
- Outcomes should address appropriate outreach, training, and education to underserved communities.

Methods

- Demonstrate an awareness of the needs of the targeted audiences for meeting the FSMA requirements. Ex: Knowledge of existing curricula and gaps in training.
- Identify local communities groups that are providing training through food and farm cooperatives, food hubs with outreach programs, and state and/or local US Department of Agriculture, among others.
- Modify or adapt FSMA-related educational and training materials to specific target audiences within their identified service areas.
- Applicant groups will develop trainers to implement FSMA related “Add-on Content”, “Alternate Curricula”, “Modified curricula” or “Equivalent Curricula” and provide technical assistance to a variety of agricultural production and processing systems within their self-identified service areas.
- Communication plans for working with the Lead Regional Center and Regional centers to ensure that educational training materials and curricula are consistent with current FSMA guidelines and will have national reach.
- Describe what and how data will be reported annually to the USDA-NIFA Regional Centers. Be sure to include lessons learned, best practices, commodity groups addressed, target audience reached, individuals trained and/or other metrics.

Key Personnel, Project Management and Budget

- Project teams should define role and responsibilities of key staff including those that will collect and report outcome data and those that will interact with regional center staff.
- Incorporate a timeline with benchmarks for key events that will address the project objectives.
- Budget and budget justification should adequately justify resources and funds directed to key personnel responsible for managing and conducting the project activities.

Submission Format

- The project narrative shall not exceed a total of 20 pages of written text with 12 point font regardless of whether it is single or double spaced, including all figures and tables.